



# GREAT RINGSTEAD PARISH COUNCIL

Chairman: Carol Nelson  
Clerk and RFO: James Howard  
[greatringsteadpc@outlook.com](mailto:greatringsteadpc@outlook.com)

Mobile: 07979 987384

<https://greatringsteadpc.wixsite.com/ringsteadpc>

Minutes of the Meeting of Ringstead Parish Council held on Monday 14<sup>th</sup> March 2022 at 7.00pm held at the Village Hall.

Present:

Cllr Nelson (Chair), Cllr S Little, Cllr W Jacob, Cllr B Crowfoot, Cllr J O'Shea  
J. Howard (Clerk).

No members of the public attended.

- 1 To receive and consider **apologies** for absence.

Apologies received from Cllr Rice.

- 2 To receive any **declarations of interest** from Members & consider requests for dispensation. Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Localism Act 2011.

Cllr Crowfoot declared an interest in item 14 but this will not inhibit participation in discussion.

- 3 **Public Participation** (10 mins). This provides an opportunity for members of the public to raise questions about and comment on items on the agenda, and other points, before the Council make decisions.

None.

- 4 **To receive reports.**

- a. **Any external reports.**

None received.

- b. **Parish Clerks report.**

None received.

- c. **Village Hall report.**

Report provided by Cllr Rice and read out. Will be attached to minutes.

d. **Report on Neighbourhood Planning and decide on further actions. To discuss possible sites for social housing.**

The Estate has suggested possible sites for affordable housing. These sites were described and discussed. The first choice would be the site on Peddars Way North. More work will be carried out including the finding of a possible Housing Association. Clerk to investigate further grant funds for NP and request more details on invoices from the Consultants.

- 5 To consider, and confirm as a correct record, the **minutes** of the meeting held on 21<sup>st</sup> February 2022.

Agreed and signed.

- 6 **Matters arising** from the above minutes (for information only)

None.

- 7 **Finance and Legal:**

- a. Bank Balances.

Supplied prior to meeting.

- b. Consider payments to be made and invoices issued.

<b>February payments for approval Mar 22</b>					
<b>Payee</b>	<b>Reason</b>	<b>Invoice Number</b>	<b>Payment by</b>	<b>Amount</b>	<b>VAT Portion</b>
HMRC	Tax for January	Log sheet	BACS	£122.00	£0.00
James Howard	Pay for January	Payslip	BACS	£487.90	£0.00
James Howard	Expenses for February	Expense sheet	BACS	£27.00	£0.00
Village Hall	Rental	Inv 1	BACS	£160.00	£0.00
Westcotec	Cable etc for Sam.	13261	BACS	£81.00	£13.50
KLWNDC	Dog bin emptying	BC0110116044	BACS	£395.20	£65.87
Norfolk PTS	Annual subscription	INV 19479	BACS	£170.00	£0.00
CC Planning	Neighbourhood planning	INV 0070	BACS	£3,900.00	£650.00
Le Strange	Playing field rent	10363	BACS	£26.00	£0.00
<b>TOTAL</b>				<b>£5369.10</b>	<b>£729.37</b>

Payments agreed.

- c. Consider any late payments.

None.

8. **Reports & other resolutions:**

- a. Playing field, inspection reports and issues for action including rabbit and mole issues. Receive update from Clerk.
- b. Clerk mentioned a company who can work using ferrets. They requested photographs of the areas. Cllr Little to provide. Jamie cannot fit new rabbit fencing and has stated that the playing field needs rolling before cutting. The damaged tree near the playing field needs work. Clerk to contact Estate by mail. Play equipment grant decision due soon.

- c. Highway related items: To discuss any new issues.

Docking Road grass verge needs further trimming.

- d. Sam sign: To get a status report and update.

Computer provided for downloads. Cllr Nelson to programme and pass on.

- e. To discuss tree inspections. Receive update from Clerk.

A tree surveyor has been found but would need a guide around the chalk pit to identify which trees need inspecting. Clerk to progress.

- f. Gate for Chapel Lane entrance to playing field.

Wicksteed to be approached by Clerk for quote. Self-closing with bars and mesh required.

- g. Dogs on playing field.

Still evidence of dogs eg bags in the waste bin. A dedicated dog bin, however, may attract more dog use.

- h. Pothole on playing field car park.

Jason to be reminded for quote. Cllr Jacob to approach contractor as a possible alternative.

- i. Hedge to Downs.

Some work has been carried out. Cllr Jacob to check and report back.

- j. Village club funds.

Monies have been banked for the village hall by Cllr Rice.

k. Chalk Pit Accounts.

Still not available.

9. **To discuss planning applications.**

(None currently).

10. **To discuss any further issues on Jubilee celebrations.**

Trees need planting soon and exact position needs agreement from the Estate. Site visit due 18<sup>th</sup> March at 2pm and photograph to be forwarded to the Clerk to send to the Estate explaining the need for urgent agreement. The date for planting was agreed as 26<sup>th</sup> at 11.30am. Certain villagers to be invited to attend. John Crofts gazebo is available for the celebrations. The portaloos are needed for delivery on 4<sup>th</sup> June and collection on 6<sup>th</sup> June. Clerk to organise. Clerk to approach Pauline to be the coordinator.

11. **To discuss issues around grounds maintenance.**

Cllr Little has surveyed with Jason who will quote for Tom Thumb, spraying and hedge work based on hourly rate.

12. **To review any correspondence.**

The Gateway grant has been approved. A litter pick date has been agreed as 9<sup>th</sup> April 10am meeting at the village hall. Date to be published in the newsletter. The new dog walking park is about to go live.

13. **To fix dates for the Annual Parish Meeting and the Annual Parish Council Meeting.**

May 9<sup>th</sup> was agreed for a combined meeting with a 6.30pm start. Committees are invited to submit a report and financial statement. These to include:

Allotment charity.

Bowls club.

Table tennis club.

Chalk Pit charity.

Art club.

Indoor bowls club.

Church.

14. **To discuss trustee vacancies.**

There is one vacancy. Mr. Best to continue and Mr. Robson is yet to decide. Notice to be produced for notice board and to be put on website.

15. **Agenda items for next meeting.**

To follow.

16. **To confirm date of the next Parish Council meeting as 11<sup>th</sup> April 2022.**

Agreed.