



RINGSTEAD PARISH COUNCIL

Chairman: Cllr Bill Jacob

Clerk and RFO: Simon Lee

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Dear Councillors,

You are summoned to the meeting of Ringstead Parish Council to be held on **Monday 2 September 2024 at 7:00pm** for the purpose of transacting the following business. This meeting will take place in the Village Hall.

Simon Lee

Simon Lee Clerk and RFO

23 August 2024

Agenda:

1. To receive and consider any apologies for absence.
2. To receive declarations of interest and requests for dispensations by councillors in any of the agenda items listed.
3. Approve the minutes of the last Parish Council meeting held on 8 July 2024.
4. Matters arising from the above minutes not discussed elsewhere on the agenda.
5. Allow Public Participation (10 mins).¹
6. Finance
 - a. Bank Balances.
 - b. Consider payments and invoices August 2024.
 - c. Consider any late payments.
7. General Agenda Items.
 - a. Any external reports.
 - b. Parish Clerks report.
 - c. Village Hall report including consideration of solar panels.
 - d. Highway related items.
 - e. Request from St Andrew's Church for an additional contribution of funds towards the repair of the church clock.

¹ This provides an opportunity for members of the public to raise questions about and comment on items on the agenda, and other points, before the Council make decisions.

- f. Saxon Shore Meeting.
 - g. Update on installation of memorial seat on the playing field.
 - h. Update on playing field and grounds maintenance including moles.
 - i. Approve and sign two leases for Ringstead playing field.
 - j. Policies, procedures and risks – Ringstead Parish Council - Action Plan.
8. Planning matters.
- a. Planning Applications.
 - Planning Application Retrospective: 24/01115/F* Partial infilling of pit and raising ground levels. at Westgate House 17 Chapel Lane Ringstead Hunstanton Norfolk PE36 5JX – Awaiting decision.
 - Update on Building Regulations* at 34 Docking Road.
- Consider any Other Applications/Decisions that are received following publication of the Agenda.
- b. Receive the response from Borough Council – Development of land South of Chapel Lane.
 - c. Replacement King’s Lynn and West Norfolk Local Plan 2021-2040 – for comment and note.
 - d. Update on Ringstead Neighbourhood Plan consultation by the Borough Council on the Regulation 16 version of the Plan and appointment of an Examiner – Cllr Dr Jacob.
9. To review any correspondence.
10. Agenda items for next meeting.
11. To confirm date of the next meeting of Parish Council meeting as 14 October 2024.