



## RINGSTEAD PARISH COUNCIL

Chairman: Cllr Bill Jacob

Clerk and RFO: Simon Lee

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Dear Councillors

You are summoned to the Annual Meeting of Ringstead Parish Council to be held on Monday 15 May 2022 following the Annual Parish Meeting at 6:30pm for the purpose of transacting the following business. This meeting will take place in the Village Hall.

*Simon Lee*

Simon Lee Clerk and RFO

2 May 2023

Agenda:

1. To receive and consider any apologies for absence.
2. To elect a new Chair.
3. To elect a new Vice Chair.
4. To receive declarations of interest and requests for dispensations by councillors in any of the agenda items listed.
5. Approve the minutes of the last Parish Council meeting held on 17 April 2023 and minutes of the Extraordinary Meeting of the Parish Council on 2 May 2023.
6. Matters arising from the above minutes not discussed elsewhere on the agenda.
7. Allow Public Participation (10 mins).<sup>1</sup>
8. Finance
  - a. Bank Balances and Reconciliation.
  - b. Consider payments and invoices April/May 2023.
  - c. Consider any late payments.
  - d. Receipt of CIL funding
9. General Agenda Items.
  - a. Any external reports.

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<sup>1</sup> This provides an opportunity for members of the public to raise questions about and comment on items on the agenda, and other points, before the Council make decisions.

- b. Parish Clerks report.
  - c. Village Hall report.
  - d. Update Great Ringstead Allotment Charity.
  - e. Highway related items.
  - f. Review of HM King Charles III Coronation events.
  - g. Update Sam Sign.
  - h. Older People Falling – Manger Elk Project
  - i. Playing field – playground maintenance equipment.
  - j. Grounds maintenance contract.
  - k. Policies, procedures and risks.
10. Planning matters.
- a. Planning Applications.
    - Planning Application 21/00094/F: 14 Golds Pightle – KLWNBC have requested planning application be made for outbuilding and rear wall.*
    - Planning Application 22/01979/F: Rear extension, loft conversion and alterations to dwelling at Manningham House 21 High Street Ringstead Hunstanton Norfolk PE36 5JU. – Awaiting outcome of EIR request and letters sent to CEO and Leader of the Borough Council following the Extraordinary Meeting of the Parish Council.*
    - Planning Application 23/00558/F: Replacement of rear single storey extension retaining balcony; alterations to fenestration; new materials | Wanans 48 Docking Road Ringstead Hunstanton Norfolk PE36 5LA – Objection submitted.*
    - Consider any Other Applications/Decisions that are received following publication of the Agenda.
  - b. Update on Ringstead Neighbourhood Plan and Consultation – Cllr Dr Jacob.
11. To review any correspondence.
12. Agenda items for next meeting.
13. To confirm date of the next meeting of Parish Council meeting as 12 June 2023 at 7:00pm.