



## RINGSTEAD PARISH COUNCIL

Chairman: Cllr Bill Jacob

Clerk and RFO: Simon Lee

[greatringsteadpc@outlook.com](mailto:greatringsteadpc@outlook.com)

Mobile: 07529 214172

<https://greatringsteadpc.wixsite.com/ringsteadpc>

Dear Councillors,

You are summoned to the Annual Meeting of Ringstead Parish Council to be held on **Monday 12 May 2025 following the Parish Meeting at 6:30pm** for the purpose of transacting the following business. This meeting will take place in the Village Hall.

Simon Lee Clerk and RFO

2 May 2025

Agenda:

1. To receive and consider any apologies for absence.
2. To elect a Chair.
3. To elect a Vice Chair.
4. To receive declarations of interest and requests for dispensations by councillors in any of the agenda items listed.
5. Approve the minutes of the last Parish Council meeting held on 7 April 2025.
6. Matters arising from the above minutes not discussed elsewhere on the agenda.
7. Allow Public Participation (10 mins).<sup>1</sup>
8. Finance
  - a. Bank balances.
  - b. Consider payments and invoices March/April 2025.
  - c. Consider any late payments.
  - d. Annual CiL Return and Earmarked Reserves
9. General Agenda Items.
  - a. Any external reports.
  - b. Parish Clerks report.
  - c. Village Hall report.
  - d. Highway related items – Resurfacing Footpath/Update on faulty SAM2 Sign.
  - e. Update on playing field and grounds maintenance – including damaged wall.

---

<sup>1</sup> This provides an opportunity for members of the public to raise questions about and comment on items on the agenda, and other points, before the Council make decisions.

- f. Footpath Update - Local Inquiry - Norfolk County Council (Ringstead) Modification Order 2023
- g. Update on Norfolk and Suffolk Devolution consultation and Local Government Reorganisation.
- h. Update on Saxon Shore Meeting.
- i. Smaller Authorities Proper Practices Panel – Digital Data Compliance – authority to investigate and install new email platform with Parish Online.

10. Planning matters.

- a. Discuss any new planning applications received after the publication of the Agenda.

<b>Planning Application</b>	<b>Address</b>	<b>Planning Details</b>	<b>PC stance</b>	<b>BCKLWN</b>
25/00642/LB	Bluestone Farm Thornham Road Ringstead PE36 5JW	Listed Building Application for: Installation of replacement like-for-like windows and doors	TBC	TBC
25/00298/LDP	Ringstead Hillside 60 High Street Ringstead Hunstanton Norfolk PE36 5JU	Application for a Lawful Development Certificate proposed: Removal of existing roof covering to allow for structural repair and weatherproofing, together with repair to dwelling eaves, repointing of brickwork to external walls incl. chimney with lime mortar, replacement of pvcu guttering with metal gutter and window & door replacements, with new portico.	Not consulted	Would be Lawful 11 April 2025 Delegated Decision

- b. Update on Ringstead Neighbourhood Plan – Social Housing Scheme – Cllr Dr Jacob.
- c. Update on Meeting with Borough Council regarding Planning.

11. To review any correspondence.

12. Agenda items for next meeting.

13. To confirm the date of the next meeting of Ringstead Parish Council as 7:00pm on 9 June 2025.