



RINGSTEAD PARISH COUNCIL

Chairman: Cllr Bill Jacob

Clerk and RFO: Simon Lee

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Dear Councillors,

You are summoned to the meeting of Ringstead Parish Council to be held on **Monday 7 April 2025 at 7:00pm** for the purpose of transacting the following business. This meeting will take place in the Village Hall.

Simon Lee Clerk and RFO

30 March 2025

Agenda:

1. To receive and consider any apologies for absence.
2. To receive declarations of interest and requests for dispensations by councillors in any of the agenda items listed.
3. Approve the minutes of the last Parish Council meeting held on 10 March 2025.
4. Matters arising from the above minutes not discussed elsewhere on the agenda.
5. Allow Public Participation (10 mins).¹
6. Finance
 - a. Bank balances.
 - b. Consider payments and invoices March/April 2025.
 - c. Consider any late payments.
 - d. AGAR 2024/25 – Approve Governance Statement and Accounting Statement; Notification of the Dates of the Period for the Exercise of Public Rights.
7. General Agenda Items.
 - a. Any external reports.
 - b. Parish Clerks report.
 - c. Village Hall report.
 - d. Highway related items – Gateway Sign - Parish Partnership Scheme (PPS) and SAM2 Sign for 2025/26 (PPS).
 - e. Playing field and grounds maintenance – including damaged wall.

¹ This provides an opportunity for members of the public to raise questions about and comment on items on the agenda, and other points, before the Council make decisions.

- f. Footpath Update - Local Inquiry - Norfolk County Council (Ringstead) Modification Order 2023
 - g. Update on Norfolk and Suffolk Devolution consultation and Local Government Reorganisation.
 - h. Update on Annual Litter Pick.
 - i. Update on refurbishment of Parish Noticeboard.
 - j. Newsletter.
 - k. Policies, procedures and risks – Ringstead Parish Council – Updated Grant Award Policy.
8. Planning matters.
- a. Discuss any new planning applications received after the publication of the Agenda.
 - b. Update on Ringstead Neighbourhood Plan – Social Housing Scheme – Cllr Dr Jacob.
 - c. Meeting with Borough Council regarding Mary-Lyn 9 Burnham Road.
9. To review any correspondence.
10. Agenda items for next meeting.
11. To confirm date of the next meeting of Parish Council meeting as 12 May 2025:
- a. Parish Meeting at 6:30pm at the Village Hall; followed by
 - b. Annual Meeting of the Parish Council.